

## Customer Information

### On submitting an application for replacing a lost or damaged licence or certificate authorising pyrotechnic activities

#### ÁNYK (General Form Completion program) form included in information

Case group: Procedures concerning pyrotechnic activities

Identifier	Title of form
RI-0121	Kérelem pirotechnikai tevékenység végzésére jogosító, elveszett vagy megrongálódott engedély illetve igazolás pótlására
RI-0121	Application for replacing a lost or damaged licence or certificate authorising pyrotechnic activities

**The information is effective as of 1 January, 2018.**

#### Legislation relating to the procedure

1. Act CL of 2016 on the general rules of administrative proceedings and services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act LXXVI of 2009 on the general rules of the commencement and performance of service activities [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=125358.329441](http://njt.hu/cgi_bin/njt_doc.cgi?docid=125358.329441)
3. Act XXIV of 2004 on firearms and ammunition (hereinafter: Arms Act) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
4. Act XCIII of 1990 on Duties [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=13511.338389](http://njt.hu/cgi_bin/njt_doc.cgi?docid=13511.338389)
5. Government decree 173/2011. (VIII. 24.) on pyrotechnic activities for civilian use (hereinafter: Gov. Dec.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139780.339527](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527)
6. Government decree 329/2007 on the organs of the police and on the responsibilities and powers of the organs of the police (hereinafter: Gov. D.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
7. Decree of the Minister of Justice and Law Enforcement 67/2007. (XII. 28.) on the territorial jurisdiction of the organs of the police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
8. Decree of the Minister of the Interior 53/2012. (X. 26.) on the administrative service fee for procedures concerning pyrotechnic activities for civilian use [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=155408.230136](http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136)

#### Submitting the application

The application is to be submitted to the county (or Budapest) police headquarters issuing the licence, or, in the case of a certificate of registering an activity, the police headquarters issuing the certificate.

### **Costs and expenses of procedure:**

#### **A) Replacing a licence:**

An administrative service fee of HUF 7,000 (seven thousand).

The fee is to be paid into the appropriation allocation fund account of the county (or Budapest) police headquarters in charge of the case, in advance or retrospectively.

1. Account numbers: see Decree of the Ministry of Interior 53/2012. (X. 26.)
2. Advance payment (recommended): "pirotechnikai engedély pótlása" ("Replacing a licence for pyrotechnic activities) to be indicated in the reference field.
3. Retrospective payment: to be made at the latest within one day after knowledge of the registration number of the authority in charge of the case (Registration number: the "RZSEIR" registration number indicated on the notification sent by the document management system of the Police to the applicant's Client Gateway storage space).

#### **B) Replacing a certificate:**

General procedure fee of HUF 3,000 (three thousand)

The fee is to be transferred to the account of the county (municipal) police headquarters in charge of the case, in advance or retrospectively.

1. Account numbers: listed at the end of the Customer Information
2. Advance payment (recommended): "pirotechnikai igazolás pótlása" ("Replacing a certificate for pyrotechnic activities) to be indicated in the reference field of the transfer
3. Retrospective payment: to be made at the latest within one day after knowledge of the registration number of the authority in charge of the case. The registration number of the case is to be indicated in the reference field of the transfer. (Registration number: the "RZSEIR" registration number indicated on the notification sent by the document management system of the Police to the applicant's Client Gateway storage space).

### **Attachments to be added to the application:**

1. In the case of an advance payment of the administrative service fee to the Police, a proof of the payment.

### **Processing the application**

If during the processing of the application it is established that an eligible customer has submitted a fully completed application to the relevant authority or has complied with the request for supplying missing items, the authority in charge shall take measures to replace the damaged or lost licence/certificate.