

Customer Information

On the submission of applications for a licence for the possession of firearms for work

ÁNYK (General Form Completion Program) form included in the Information

Case group: Procedures concerning civilian firearms

Identifier	Title of Form
RI-0602	Engedélykérelem lőfegyver munkavégzési célra történő tartásához Applications for a licence for the possession of firearms for work

This information is effective as of 1 January, 2018.

Legislation relating to the procedure

1. Act CL of 2016 on the general rules of administrative proceedings and services
http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240
2. Act XXIV of 2004 on firearms and ammunition (hereinafter referred to as Arms Act)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256
3. Act CXX of 2012 on the activities of persons performing certain law enforcement tasks and on the amendments to certain acts to fight truancy (hereinafter referred to as Law Enforcement Act)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=152650.337597
4. Act CCXXII of 2015 on the general rules of electronic administration and trust services
http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173.338642
5. Government decree 253/2004. (VIII. 31.) on weapons and ammunition (hereinafter referred to as G. d.) http://njt.hu/cgi_bin/njt_doc.cgi?docid=86434.329877
6. Government decree 329/2007 (XII.13.) on the bodies of the Police and on the tasks and powers of the Police (hereinafter referred to as Gov. Dec.)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988
7. Decree of the Ministry of Interior 49/2004. (VIII.31.) on shooting ranges, the storage of firearms and ammunition by the authorities and the theoretical and practical requirements of the possession of firearms
http://njt.hu/cgi_bin/njt_doc.cgi?docid=84517.328286
8. Decree of the Ministry of Interior 50/2004. (VIII. 31.) on the administrative service fees for examinations on the knowledge of weapons, examinations on the distribution of weapons, the storage of firearms and ammunition by the authorities and authorising activities relating to weapons and ammunition (hereinafter referred to as D.)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=84536.328287
9. Decree of the Ministry of Justice and Law Enforcement 67/2007. (XII. 28.) on the establishment of the jurisdictions of the Police
http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679

10. Decree of the Ministry for National Economy 22/1991. (XI.15.) on the medical requirements and examination for the acquisition and possession of firearms, ammunition, gas and alarm weapons http://njt.hu/cgi_bin/njt_doc.cgi?docid=15256.338362

Procedure

A cooperation agreement between the employer of the applicant and the territorially competent county (Budapest) police headquarters is required for the approval of an application submitted by a person employed as a civil servant or public servant as specified in c)-1) of paragraph 1) of section 1 of the Law Enforcement Act.

Submitting the application

Applications for a licence to possess a firearm for work are to be submitted to the police headquarters whose jurisdiction covers the applicant's place of residence; in Budapest, to the Budapest Police Headquarters.

Costs and expenses of the procedure

An administrative service fee of HUF 6,000 for the first firearm and a fee of HUF 3,000 for each further firearm, to be paid into the appropriation allocation fund account of the county police headquarters governing the local police headquarters proceeding at first instance; in Budapest, the Budapest Police Headquarters. The payment is to be made at the latest on the day after knowledge of the registration number of the authority in charge of the case. The reason for the payment – "application – work-related" and the registration number of the case is to be indicated in the reference field. (Registration number: the "RZSEIR" registration number indicated on the notification sent by the document management system of the Police to the applicant's Client Gateway storage space).

The account numbers are included in Attachment 2 of the D.

Attachments to be added to the application in pdf format

1. A certificate of a prior medical aptitude examination (issued by a body authorised for occupational health examinations). The examination consists of a medical and a psychological part;
2. An examination certificate proving the acquisition of theoretical knowledge and practical skills required for holding firearms;
3. A certificate of the applicant's employment (e.g., for professional hunters: a certificate of employment or a service licence).
4. For professional hunters: a valid hunting licence

The applicant is obliged to present the originals of the documents attached at the request of the authority. For the registration of the firearm, a valid technical certificate of the firearm also has to be presented.

Processing the application

If during the processing of the application it is established that an eligible customer has submitted a fully completed report to the relevant and competent authority and the requirements for the licensing as set out in legislation are met; or the applicant has complied with the request

for supplying missing items, the Police shall issue a decision authorising the possession of the firearm. The authorised person may collect the licence for possessing firearms and the official certificate proving the possession of the licence in person, during opening hours.

The opening hours are shown on the official web site of the Police.