

Customer Information

Submitting an application for requesting a licence to possess on-duty firearms for associations (issue, exchange, replacement)

ÁNYK (General Form Completion Program) form included in the Information

Case group: Civilian firearms administration

Identifier	Title of form
RI-0617	Kérelem munkavégzési célú lőfegyver tartásához szervezet részére (kiadás, csere, pótlás)
	Licence application for possession of on-duty firearms for associations (issue, exchange, replacement)

This information is effective as of 1 January, 2018.

Legislation relating to the procedure:

1. Act CL of 2016 on the general rules of administrative proceedings and services
http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240
2. Act XXIV of 2004 on firearms and ammunition; (hereinafter referred to as Arms Act)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256
3. Act CCXXII of 2015 on the general rules for electronic administration and trust services
http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173.338642
4. Government decree 253/2004 (VIII. 31.) on weapons and ammunition (hereinafter referred to as G. d.) http://njt.hu/cgi_bin/njt_doc.cgi?docid=86434.329877
5. Government decree 329/2007 (XII. 13.) on the bodies of the police and on the tasks and powers of the Police http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988
6. Decree of the Ministry of Interior 49/2004 (VIII. 31.) on shooting ranges, the storage of firearms and ammunition by the authorities and the theoretical and practical requirements of the possession of firearms http://njt.hu/cgi_bin/njt_doc.cgi?docid=84517.328286
7. Decree of the Ministry of Interior 50/2004 (VIII. 31.) on the administrative service fee for examinations on the knowledge of weapons, examinations on the distribution of weapons, the storage of firearms and ammunition by the authorities and authorising activities relating to weapons and ammunition (hereinafter referred to as D.) http://njt.hu/cgi_bin/njt_doc.cgi?docid=84536.328287
8. Decree of the Ministry of Justice and Law Enforcement 67/2007 (XII. 28.) on the establishment of the jurisdictions of the Police http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679
9. Decree of the Ministry for National Economy 22/1991 (XI. 15.) on the medical requirements and examination for acquiring and possessing small arms, ammunition; and gas and alarm weapons http://njt.hu/cgi_bin/njt_doc.cgi?docid=15256.338362

Procedure

Submitting the application

Regarding a licence for possessing on-duty firearms, the application must be sent to the relevant police department of the place of activity of the association; in Budapest, the Budapest Police Headquarters.

Costs and expenses of the procedure

- licensing the possession of firearms for associations: HUF 3,000 for each weapon
- in case of associations, the necessary permits to employ personnel possessing firearms and ammunition, as well as the licences for employees, respectively: HUF 2,000 for each person;
- permits for storage of firearms, ammunition, ammunition component storage:
HUF 15,000 for up to 25 firearms and/or up to 5000 pcs. of ammunition;
HUF 35,000 for between 26 to 50 firearms and/or 10,000 pcs. of ammunition;
HUF 45,000 for 50+ firearms and/or 10,000 pcs. of ammunition;
ammunition component storage: HUF 35,000.

Payable to the appropriation allocation bank account held by the relevant county police headquarters in charge of the police department initially involved; in Budapest, the Budapest Police Headquarters. The payment must be effected not later than on the business day following the receipt of the registration number issued by the relevant authority. In the description of the payment the reason of the payment (*kérelem munkavégzési célú lőfegyver tartásához* – application for requesting a licence to possess on-duty firearms) together with the registration number of the case (registration number: 'RZSEIR' registration number indicated in the communication sent by the document management system of the Police to the applicant's Customer Gateway storage space) must be indicated.

The bank account numbers are contained in Appendix 2 of D.

Attachments to be added to the application submitted in pdf files

- a firearms distributor licence or a licence to operate shooting ranges;
- a certificate of the preliminary medical assessment (issued by the relevant occupational health authority). The examination/assessment has a medical and a psychological component;
- a test certificate evidencing the applicant's theoretical knowledge and practical skills required to possess firearms;
- licence to operate as a sole trader;
- a sketch and security description of the firearms storage facility, if available.

Processing the application

If during processing the application it is established that the entitled applicant has submitted the complete application to the authority having appropriate jurisdiction, and the conditions of granting the licence as required by the law have been met, or the applicant has complied with the request for correction or amendment, the authority shall make a decision of granting a licence to possess firearms (licence). The licence and the official card evidencing the licence

(document/card) can be collected by the licence holder in person via their authorised trade representative from the licensing police authority during business hours.

For more information on business hours, please visit the official Internet homepage of the Police.