

Customer Information

On reporting changes

(in the person of an executive officer of a legal person or an executive responsible for the activity of an organisation lacking legal personality, or in the case of an organisation, in the data of the licence/the application for the licence)

ÁNYK (General Form Completion Program) form included in the Information

Case group: Procedures concerning civilian firearms

Identifier	Title of form
RI-0636	Bejelentés változásról (jogi személy vezető tisztségviselő, jogi személyiséggel nem rendelkező szervezet tevékenységéért felelős vezető személyében, valamint szervezet esetében az engedély, vagy az engedély kiadására irányuló kérelem adataiban bekövetkezett változásról)
	Report of change (in the person of an executive officer of a legal person or an executive responsible for the activity of an organisation lacking legal personality, or in the case of an organisation, in the data of the licence/the application for the licence)

This information is effective as of 1 January, 2018.

Legislation relating to the procedure

1. Act CL of 2016 on the general rules of administrative proceedings and services http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240
2. Act CCXXII of 2015 on the general rules of electronic administration and trust services http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173.338642
3. Government decree 253/2004. (VIII. 31.) on weapons and ammunition (hereinafter referred to as G. d.) http://njt.hu/cgi_bin/njt_doc.cgi?docid=86434.329877
4. Government decree 329/2007 (XII.13.) on the bodies of the Police and on the tasks and powers of the Police http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988
5. Decree of the Ministry of Justice and Law Enforcement 67/2007. (XII. 28.) on the establishment of the jurisdictions of the Police http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679

Procedure

The executive officer of the legal person, and the executive responsible for the activity of an organisation lacking legal personality is obliged to report any changes in the data included in the application for the licence within the deadline specified in the G.d.

Submitting the application

Applications for the registration of changes are to be submitted to the police headquarters/ county police headquarters whose jurisdiction covers the place of the organisation's activity applicant's place of residence, in Budapest, to the Budapest Police Headquarters.

Costs and expenses of the procedure

The administrative service fee for applications for the registration of changes is HUF 3,000. If the change requires the exchange of the licence(s) (licence card) issued, the administrative service fee thereof is HUF 4,000 per licence card.

The administrative service fee is to be paid into the appropriation allocation fund account of the county police headquarters governing the local police headquarters proceeding at first instance; in Budapest, the Budapest Police Headquarters, or the county police headquarters proceeding at first instance; in Budapest, the Budapest Police Headquarters. The payment is to be made at the latest on the day after knowledge of the registration number of the authority in charge of the case. The reason for the payment: "report of change of data" and the registration number of the case is to be indicated in the reference field. (Registration number: the "RZSEIR" registration number indicated on the notification sent by the document management system of the Police to the applicant's Client Gateway storage space).

The account numbers are included in Attachment 2 of the D.

Attachments to be added to the application in pdf format

- a document certifying the reported change

The applicant is obliged to present the original(s) of the document(s) attached at the request of the authority.

Processing the application

If the applicant has submitted a fully completed application to the relevant and competent authority, or has complied with the authority's request for supplying missing items, and furthermore, there are no circumstances concerning the applicant that – according to the Arms Act – rule out the authorisation, the authority shall issue a decision registering and authorising the change. The Police shall send the electronically generated and authenticated decision of authorisation to the applicant. No personal appearance is required for the receipt of the authorisation during the procedure.