

## Customer Information

### Applications complaints about measures taken by law enforcement personnel

#### inNOVA form included in information:

Case Group: complaint handling

Identifier	Title of form
RK-0101	Rendőri intézkedés elleni panasz bejelentőlap
RK-0101	Complaints against measures taken by the police (form)

This information is effective as of 18 December 2020.

## Information

If you wish to report any case requiring an immediate police response, please do not report it in an electronic format, but in person at the nearest police station or call its telephone number immediately or dial the free emergency numbers of 107 and 112, respectively!

#### Complaint against measures taken by the police (form)

How you can file an application:

- verbally, in person at any police authority as well as at – [www.ajbh.hu](http://www.ajbh.hu) as indicated on the website – the commissioner for fundamental rights;
- by mail;
- via the client portal by filling out the inNOVA form RK-0101.

In order to investigate the application, the the provisions of Act CL of 2016 on Administrative Proceedings (hereinafter referred to as Ákr.) shall be applied.

If the application does not comply with the conditions set out in the law, the authority competent to conduct the proceedings shall, at the same time, invite the applicant to rectify the deficiencies by setting a deadline and warning of the legal consequences of the omission, unless otherwise provided by law or government decree. In case of failure to rectify the deficiencies, the procedure cannot be continued, we will inform about it in an order. The authority may reject the application if it is not submitted in the prescribed form. If the applicant re-submits the application within the prescribed form within five days, the authority shall proceed with the procedure in full, with the application being deemed to have been submitted at the time of the original application, but the time limit for administration shall run from the day following the

re-submission. The most important data for the present proceedings is where, when, what action was considered prejudicial to whom / against whom. As the authority has to check whether the application has been submitted by an authorized person or by a person acting lawfully on its behalf, its written (paper or electronic) application must be signed by you or your representative.

Please note that your submission sent by e-mail, SMS or similar means DOES NOT CONSTITUTE WRITTEN and is therefore not suitable for initiating a complaint against a POLICE MEASURE. In the administrative authority procedure for the investigation of complaints against a police measure, he may make a motion, remark with reference to the case number, or submit an application at any time. Please also submit this submission as detailed above. In this submission, please refer to the case, if known to you, or briefly explain in which case you wish to exercise your above rights.

A legal representative shall act in place of a person who is completely restricted in his or her capacity to act and partially restricted in his or her capacity to initiate court and authority proceedings. The complaint can also be submitted through an authorized or legal representative. The procedures are material and free of charge.

If an authorized or legal representative acts in his / her case, it is always necessary to attach a document on the right of representation, which must be recorded in an authentic instrument or in a private document of full probative value, or it may be recorded in the minutes.

Please provide as much and accurate information as possible about the conduct complained of or to report in your submission. It also helps us to achieve our common goals, to speed up the process, to remedy the violation of the law, and to bring the perpetrators of the violations to justice. Key information: where, when, what happened, who was the person demonstrating the offended conduct.

The applicant is responsible for the content of the application. Thus, in particular, he may not, in his submission, intentionally accuse anyone else of committing a criminal offense, violation of the rules, or a disciplinary offense, or a breach of an administrative fine, nor provide false evidence to the authority or the person exercising disciplinary authority. Nor may he make a manifestly false statement to the applicant which would justify the initiation of criminal proceedings against another. In both cases, filing a petition has criminal consequences. The application is always examined and judged according to its content. Your application may therefore also form the basis of criminal or infringement proceedings. It is important to know that you are obliged to act in good faith during the procedure, ie to communicate data and information to the best of your knowledge and reality. The authority may impose a procedural fine against the violator of this obligation, which may range from ten thousand forints to five hundred thousand forints in the case of a natural person. In the case of a legal person, the upper limit of the fine is one million forints.