

Customer Information

On submitting an application for replacing a lost or damaged licence or certificate authorising pyrotechnic activities

inNOVA form included in information

Case group: Procedures concerning pyrotechnic activities

Identifier	Title of form
RI-0121	Kérelem pirotechnikai tevékenység végzésére jogosító, elveszett vagy megrongálódott engedély illetve igazolás pótlására
RI-0121	Application for replacing a lost or damaged licence or certificate authorising pyrotechnic activities

The information is effective as of 30 June, 2020.

Legislation relating to the procedure

1. Act CL of 2016 on the general rules of administrative proceedings and services http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240
2. Act LXXVI of 2009 on the general rules of the commencement and performance of service activities http://njt.hu/cgi_bin/njt_doc.cgi?docid=125358.329441
3. Act XXIV of 2004 on firearms and ammunition (hereinafter: Arms Act) http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256
4. Act XCIII of 1990 on Duties http://njt.hu/cgi_bin/njt_doc.cgi?docid=13511.338389
5. Government decree 173/2011. (VIII. 24.) on pyrotechnic activities for civilian use (hereinafter: Gov. Dec.) http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527
6. Government decree 329/2007 on the organs of the police and on the responsibilities and powers of the organs of the police (hereinafter: Gov. D.) http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988
7. Decree of the Minister of Justice and Law Enforcement 67/2007. (XII. 28.) on the territorial jurisdiction of the organs of the police http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679
8. Decree of the Minister of the Interior 53/2012. (X. 26.) on the administrative service fee for procedures concerning pyrotechnic activities for civilian use http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136

Submitting the application

The application is to be submitted to the county (or Budapest) police headquarters issuing the licence, or, in the case of a certificate of registering an activity, the police headquarters issuing the certificate.

Costs and expenses of procedure:

A) Replacing a licence:

An administrative service fee of HUF 7,000 (seven thousand).

The fee is to be paid into the appropriation allocation fund account of the county (or Budapest) police headquarters in charge of the case, in advance or retrospectively.

Account numbers listed in table 1. of information contained on next link: [az űrlapbenyűjtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)

Referring the case number, the Administrative Service Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the registration number returned after the automatic registration, which is a case number consisting of the following positions:

X X X X X - X X X /X X X/ X X X X. pr. (e.g.: 19000-140/111/2019. pr.)

B) Replacing a certificate:

General procedure fee of HUF 3,000 (three thousand)

The fee is to be transferred to the account of the county (municipal) police headquarters in charge of the case.

Account numbers listed in table 2. and 4. of information contained on next link: [az űrlapbenyűjtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)

Referring the case number, the General Procedure Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the registration number returned after the automatic registration, which is a case number consisting of the following positions:

X X X X X - X X X /X X X/ X X X X. pr. (e.g.: 19000-140/111/2019. pr.)

Attachments to be added to the application:

1. In the case of an advance payment of the administrative service fee to the Police, a proof of the payment.

Processing the application

If during the processing of the application it is established that an eligible customer has submitted a fully completed application to the relevant authority or has complied with the request for supplying missing items, the authority in charge shall take measures to replace the damaged or lost licence/certificate.