

## Customer Information

### relating to submitting prior report on the use of pyrotechnic articles

#### ÁNYK forms related to the applications in Customer Information

Case group: Administration related to activities in pyrotechnics

Identifier	Type of case
RI-0113	Bejelentés pirotechnikai termék felhasználásához
RI-0113	Report on the use of pyrotechnic articles

**This information is effective as of 29 May 2018.**

#### Relevant legislation concerning the procedure:

1. Act CL of 2016 on the General Rules of Administrative Proceedings and Services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act LXXVI of 2009 on the General Rules on Taking Up and Pursuit of Service Activities [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=125358.329441](http://njt.hu/cgi_bin/njt_doc.cgi?docid=125358.329441)
3. Act XXIV of 2004 on Firearms and Ammunition (hereinafter referred to as Ftv.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
4. Act XCIII of 1990 on Duties [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=13511.338389](http://njt.hu/cgi_bin/njt_doc.cgi?docid=13511.338389)
5. Government Decree No. 173/2011 (VIII. 24.) on Pyrotechnics Activities for Civilian Use (hereinafter referred to as Government Decree or R.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139780.339527](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527)
6. Government Decree No. 329/2007 (XII. 13.) on Police Bodies and the Duties and Functions of Police Bodies [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
7. Ministerial Decree No. 67/2007 (XII. 28.) on Establishing the Area of Competence of the Police Authorities [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
8. Ministerial Decree No. 44/2004 (XII. 20.) on the Detailed Rules of Paying the Fees of Proceedings and the Verification of Payment [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=84410.333271](http://njt.hu/cgi_bin/njt_doc.cgi?docid=84410.333271)

#### Submitting the report:

The pyrotechnician in charge of the business entity entitled to submit its application for licence to use, and satisfying the specific requirements set forth in Ftv. and R., may use the pyrotechnic articles in Categories 1-3, up to 20 kilograms of total net volume of active ingredients (explosive content), without having a permit and with prior reporting obligation.

The business entity entitled to submit its report, at least 8 days but not more than 30 days prior to the commenced use, must submit its report to the competent police department of the place where the business entity intends to use the articles, by submitting the official report form in an electronic format.

Business entity entitled to submit its application for licence: A licence can only be issued to business entities (individual entrepreneur, individual company, company), in the area of conducting and managing pyrotechnics activities for civilian use, having an active partner, employee, at least one worker or, in accordance with a commercial contract made and entered into with the business entity, one person acting in the name and on behalf of the business entity, either of whom is a pyrotechnician satisfying the specific requirements set forth in *The Rules and Regulations of Pyrotechnics Activities for Civilian Use* Section of the Act.

### **Costs and expenses of the procedure:**

The fee payable for the report is a general procedural fee of HUF 3,000 (that is Hungarian Forints three thousand).

Payable by either pre-payment or post-payment to the appropriation allocation bank account numbers held by the competent county (municipal) police department of the place where the activity is carried out.

1. Bank account numbers: See at the end of the Customer Information.
2. Pre-payment (recommended): In the description of the payment „pirotechnika” (pyrotechnic) as well as the location (name of settlement) and the date (year, month, day) of the intended use must be indicated.
3. Post-payment: Not later than on the business day following the receipt of the registration number issued by the competent authority. In the description of the payment the registration number of the case must be indicated. (Registration number: 'RZSEIR' registration number indicated in the communication sent by the document management system of the Police to the storage space of applicant's customer portal.)

### **Annexes to be attached to the report:**

1. The to-scale floor-plans/layout of the area serving for pyrotechnic activities  
To-scale floor-plan/layout: a dimensional drawing of the area of activity that visibly contains the following (as specified in the law) data and shows that how a unit length corresponds with a distance in reality.  
On the floor-plans/layouts the below must separately be marked:
  1. installation location
  2. protective zone (cannot be smaller than the area specified in accordance with Paragraph 6 of Section 11 of the Government Decree)
  3. area to be restricted
  4. environmental risks
  5. structures
  6. orientation
  7. escape routes
2. The statement containing the consent of the owner or owner's representative of the structures, premises available for the use of pyrotechnic articles.  
Note:
  1. The structures and premises available for the use of pyrotechnic articles must be interpreted not only as those being exclusively on site of the use, but any and all structures and premises being in the controlled (restricted) area.
  2. During use, the controlled (restricted) area shall be equal in size or larger than the protective zone.

Note: The statement containing the consent of the owner or the owner's representative of the controlled (restricted) area or of any and all structures and premises in the controlled (restricted) area must be attached to the report.

3. The statement on the existing conditions concerning the particular shipment in accordance with the relevant law on transporting dangerous goods that are appropriate transport modes for pyrotechnic articles.
4. The statement made by the pyrotechnician responsible for the use of pyrotechnic articles with respect to the fact of submitting any and all other applications or requests for use, within 5 hours from the date and timeframe indicated in the report, for which locations, to which authorities, and on which date/time.
5. The copy of the pyrotechnics licence
6. The copy of the fire prevention licence
7. In case of advance payment of the fee, the confirmation of the monies transferred.

### **Processing the report:**

If during processing the report it is established that the entitled applicant has submitted the complete report to the authority having power and competence, or he/she has complied with the request for correction or amendment, and the conditions of conducting the safe pyrotechnics activities, in accordance with the rules and regulations, have been met, the Police authorise the activities in a decision.

If, according to the report, the conditions of conducting the safe pyrotechnic activities, in accordance with the rules and regulations, have not been met, the Police shall at least 2 days prior to the commencement of the use prohibit carrying out the activities

The Police shall send the applicant the electronically certified and issued copy of the decision on the permit. During the procedure no personal appearance is required.

Bank account numbers:

Institute	Appropriation allocation bank account number
Budapest Police Headquarters	10032000-01040298-00000000
Baranya County Police Headquarters	10024003-01040023-00000000
Bács-Kiskun County Police Headquarters	10025004-01040023-00000000
Békés County Police Headquarters	10026005-01040023-00000000
Borsod-Abaúj-Zemplén County Police Headquarters	10027006-01040023-00000000
Csongrád County Police Headquarters	10028007-01040023-00000000
Fejér County Police Headquarters	10029008-01040023-00000000
Győr-Moson-Sopron County Police Headquarters	10033001-01040023-00000000
Hajdú-Bihar County Police Headquarters	10034002-01040023-00000000
Heves County Police Headquarters	10035003-01040023-00000000
Jász-Nagykun-Szolnok County Police Headquarters	10045002-01040023-00000000
Komárom-Esztergom County Police Headquarters	10036004-01040023-00000000
Nógrád County Police Headquarters	10037005-01040023-00000000
Pest County Police Headquarters	10032000-01040315-00000000
Somogy County Police Headquarters	10039007-01040023-00000000
Szabolcs-Szatmár-Bereg County Police Headquarters	10044001-01040023-00000000
Tolna County Police Headquarters	10046003-01040023-00000000
Vas County Police Headquarters	10047004-01040023-00000000
Veszprém County Police Headquarters	10048005-01040023-00000000
Zala County Police Headquarters	10049006-01040023-00000000
National Police Headquarters	10032000-01040061-00000000