

## Customer Information

### On end-of-year marketing of pyrotechnic articles and on how to apply for the operation of a temporary storage facility for distribution

inNOVA General Form Completion Program form included in the Information

Topic group: Management of pyrotechnics-related activities

Identifier	Title of Form
RI-0117	Engedélykérelem pirotechnikai termékek év végi forgalmazására és a forgalmazáshoz kapcsolódó ideiglenes tárolóhely üzemeltetésére
RI-0117	application for a permit for the end of year marketing of pyrotechnical articles and the operation of a temporary storage facility for distribution

**This Information is effective as of 30 June, 2020**

#### Legislation related to the procedure

1. The general administrative order of act CL. of 2016.  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on Firearms and Ammunition; (hereafter referred to as Ftv.)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Article 173/2011 on civilian pyrotechnic activities. (VIII.24.) Government Decree (hereinafter referred to as "the Government Decree")  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139780.339527](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527)
4. Decree 329/2007 on the bodies of the police and on the tasks and powers of the police. (XII.13.) Government Decree  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Decree 67/2007 on the Establishment of the Police Areas of the Police. (XII.28.) IRM Regulation (XII. 28.) IRM  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
6. Decree 53/2012 on administrative service fees for procedures for licensing civilian pyrotechnical activities. (X. 26.) Minister of Interior decree  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=155408.230136](http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136)

#### Submitting an application

An eligible enterprise shall submit the application for an authorization to the county (metropolitan) police headquarters relevant for the place of business marketing in electronic way.

Eligible enterprise to apply for an authorization:

Permission is granted to an enterprise (sole trader, limited company, business association) whose member, employee or at least one person involved personally in the performance or management of civilian pyrotechnical activity, or a person who under a civil law has a contract with the enterprise, for its benefit, shall be a pyrotechnician complying with the requirements of the *Rules of Civilian Pyrotechnics*.

A temporary storage facility (building, container) for marketing end-of-year firework products and related pyrotechnical articles falling in pyrotechnical classes 1-3. may be granted for up to 2 months to an enterprise with a permanent marketing authorization.

Temporary storage location:

Exclusively at the year-end marketing site and only 1 storage site may be allowed, and the total neat content of the pyrotechnical articles stored at the same time may not exceed 600 kg.

**Procedural costs:** A) and B)

A) To be paid to the police:

1. Only distribution: 33.500, - Ft
2. Distribution and storage: 33.500, - Ft
3. Administrative fee for licensing procedure shall be paid in all cases.
4. Depending on the location of the year-end activity, the fee shall be paid to the relevant county (capital) police headquarter's appropriation allocation fund account in advance or subsequently.
5. Account numbers listed in table 1. of information contained on next link: [az űrlapbenyűjtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)

The administrative service fee may be paid as follows:

1. By bank transfer - payment before the application is submitted:  
The "end-of-year pyrotechnics" text and the location of the activity should be indicated in the section of the bank transfer notice.
2. By bank transfer - following payment of the application:  
The police automatically registers the application on the day of submission, and at the same time sends automatic notification of the case number.  
The case number shall be indicated in the section of the bank transfer notice.  
(structure of the case number: X X X X X - X X X /X X X/ X X X X. pr. - e.g.: 19000-140/111/2019. pr.)
3. In the case of an application via Internet bank credit card (VPOS) inNOVA Administration Portal:  
  
Online payment by credit card using the Electronic Payment and Settlement System (EFER) available on the Administration Portal, which can be completed from the "Payment Basket" upon submission of the application.

B) To be paid to the Disaster Management Directorate:

1. Only distribution: HUF 13,000
2. Distribution and storage: HUF 13,000.

3. Administrative Service Fee for the Special Administrative Procedure, shall be paid in each case with the following exception:
  - No administrative service fee shall be paid if the customer has a prior applicable authority resolution, enclosed it in his application and submitted his application within 16 days of the release of the preliminary authority resolution.
4. Depending on the location of the year-end activity, the fee shall be paid to the relevant county (capital) police headquarter's appropriation allocation fund account by pre-payment (by bank transfer or by direct cash deposit on the account).
5. Account numbers: 53/2012. (X. 26.) Minister of Interior decree.
6. The name of the procedure according to Annex 1 of 16/2012. (IV.3) Minister of Interior shall be entered in the reference field,
7. In the case of an obligatory fee, payment of the fee shall be certified at the same time as the application of the proceeding is filed

**Attachments to be added to the application A) and B)**

- A) Distribution and container storage
- B) Distribution and storage in buildings

**A)**

Attachments to accompany the application in the case marketing and container storage

1. Scale illustration of the plot of land constituting the storage and marketing area  
Dimensional illustration: a schematic drawing of the location of the activity that clearly shows the following (statutory) data and shows that the unit length in the drawing corresponds to the distance in reality.  
The floor plan must specify the following:
  - location of distribution facility
  - the storage and opening direction of the storage container
  - installation distances
  - area to be closed
  - environmental hazards
  - works
  - orientation in relation to the points of the compass
  - escape routes
2. Distribution facility
  - floor plan
  - technical description
3. Container serving as storage
  - floor plan,
  - technical description
4. Manufacturer's certificate of technical conformity for the storage container  
A containers can be used as a storage site if it meets all of the following requirements:
  - It shall comply with the requirements of the ADR applicable to the container transport of the type and quantity of pyrotechnical articles
  - It shall be closed,
  - It shall be stackable,
  - It shall be a Large Container

5. Verification of the ownership or right of use of a container for storage.  
A copy of the lease contract where the storage container is used by the applicant for a lease.
6. Proof of ownership or right of use of a building / area for sale (including the area to be closed).
7. A copy of the agreement with the enterprise entitled to destroy pyrotechnic articles in the European Economic Area.  
Only a copy of the direct agreement between the customer submitting the application and the enterprise entitled to execute the destruction will be accepted. It cannot be replaced with any destruction agreement by an enterprise that is not entitled but presents an agreement, acceptance or other declaration.
8. Operational instruction regulating storage activity  
(*Operational instruction, defined in R. as "Internal regulation of operational procedures prepared by the enterprise, which defines the work processes to be performed and their responsible persons."*)
9. Documentation on fire protection  
(*Definition of fire protection documentation in R. "A relevant plan of the accessibility of the building or facility, fire extinguishing water supply, risk classification, flammability and fire resistance parameters of used building structures, location of flats, evacuation calculation, building engineering design, lightning protection system, fire detection and extinguishing."*)
10. Copy of the pyrotechnician certificate
11. Copy of the fire prevention special exam certificate
12. In case of advance payment of the administrative service fee to be paid to the Police, proof of payment.
13. Proof of payment of the administrative service fee to be paid to the Disaster Management Directorate.  
There is no need to prove if the applicant has a prior expert authority resolution issued within 16 days and has attached it to his application.
14. Existing Authority Resolution (applicable).  
The Precautionary Resolution of the Disaster Management Directorate, if requested by the applicant and is if intended to be used in the procedure.

Other:

- Permanent Distribution Authorization

The customer may enclose it with his application, unless the licensing authority obtains it.

## **B)**

### Attachments to be added to the application for marketing and for storage in buildings

1. Scale illustration of the plot of land used as the distribution and storage area  
Dimensional illustration: a schematic drawing of the location of the activity that clearly shows the following (statutory) data and shows that the unit length in the drawing corresponds to the distance in reality.  
The floor plan must specify the following:
  - location of distribution facility
  - installation distances
  - area to be closed
  - environmental hazards
  - buildings
  - orientation in relation to the points of the compass

- escape routes
  - 2. The distributing facility
    - floor plan,
    - technical description,
  - 3. The storage facility
    - floor plan,
    - technical description
  - 4. Calculations connected to the definition of the storage norm
    - defining the storage norm in accordance with the Annex 1 of R.
    - the application shall contain the calculated storage norm if the total value of the neat active agents of pyrotechnical articles that can be stored at the same time is less than 600 kg.
  - 5. Proof of ownership or right of use of a building / area for sale (including the area to be closed).
  - 6. Verification of the ownership or right of use of a container for storage.  
A copy of the lease contract where the storage container is used by the applicant for a lease.
  - 7. Copy of the agreement with the enterprise entitled to destroy the pyrotechnic articles in the European Economic Area. Only a copy of the direct agreement between the customer submitting the application and the enterprise entitled to execute the destruction will be accepted. It cannot be replaced with any destruction agreement with an enterprise that is not entitled but presents an agreement, acceptance or other declaration.
  - 8. Operational instruction regulating storage activities  
*(Operational instruction, as defined in R.: "Internal regulation of operational procedures elaborated by the enterprise, which defines the work processes to be performed and their responsible persons.")*
  - 9. Documentation on fire protection  
*(Definition of fire protection documentation in R. "A relevant plan of the accessibility of the building or the facility regarding fire extinguishing water supply, risk classification, flammability and fire resistance parameters of used building structures, location of flats, evacuation calculation, building engineering design, lightning protection system, fire detection and extinguishing. ")*
  - 10. Copy of the pyrotechnician certificate
  - 11. Copy of the fire prevention special exam certificate
  - 12. In case of advance payment of the administrative service fee to be paid to the Police, proof of payment.
  - 13. Proof of payment of the administrative service fee to be paid to the Disaster Management Directorate.  
There is no need of proof if the applicant holds an applicable prior authority resolution issued within 16 days and has attached it to his application.
  - 14. Existing authority resolution (applicable).  
The Precautionary Resolution of the Disaster Management Directorate, if requested by the applicant and intended to be used in the procedure.
- Other:
- Authorization of construction: the client may attach it to the application, unless it will be obtained by the authority.
  - Permanent marketing/distribution authorization. The client may attach it to the application, unless, it will be obtained by the authority.

## **Processing the application**

The police will find the designated authority if the conditions for initiating the relevant procedure in place. If, during the processing of the application, it is established that a qualified customer has submitted the application in full to the relevant authority or has fulfilled the request for a correction, and the conditions of the safe pyrotechnic activity in accordance with the regulations are met, the Police shall authorize the activity in a decision.