

Customer Information

relating to submitting licence application of use of pyrotechnic articles

ÁNYK forms related to the applications in Customer Information

Case group: Administration related to activities in pyrotechnics

Identifier	Type of case
RI-0112	Engedélykérelem pirotechnikai termék felhasználásához
RI-0112	Licence application of use of pyrotechnic articles

This information is effective as of 29 May 2018.

Relevant legislation concerning the procedure:

1. Act CL of 2016 on the General Rules of Administrative Proceedings and Services http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240
2. Act XXIV of 2004 on Firearms and Ammunition (hereinafter referred to as Ftv.) http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256
3. Government Decree No. 173/2011 (VIII. 24.) on Pyrotechnics Activities for Civilian Use (hereinafter referred to as Government Decree or R.) http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527
4. Government Decree No. 329/2007 (XII. 13.) on Police Bodies and the Duties and Functions of Police Bodies http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988
5. Ministerial Decree No. 67/2007 (XII. 28.) on Establishing the Area of Competence of the Police Authorities http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679
6. Act CXXVIII of 2011 on Disaster Management and the Amendment of Certain Related Acts http://njt.hu/cgi_bin/njt_doc.cgi?docid=139408.328166
7. Government Decree No. 234/2011 (XI.10.) on the implementation of Act CXXVIII of 2011 on the Amendment of the Act on Disaster Management and the Amendment of Certain Related Acts http://njt.hu/cgi_bin/njt_doc.cgi?docid=140039.330042
8. Ministerial Decree No. 53/2012 (X. 26.) on the Administrative Service Charges Relating to the Authorisation of Pyrotechnics Activities for Civilian Use http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136
9. Ministerial Decree No. 16/2012 (IV. 3.) on the Administrative Service Charges Relating to Certain Fire Prevention Authority Administrative Procedures and Services http://njt.hu/cgi_bin/njt_doc.cgi?docid=147321.316512
10. Ministerial Decree No. 14/2015 (III. 31.) on the Administrative Service Charges Relating to Procedures by Environment and Nature Protection Authorities http://njt.hu/cgi_bin/njt_doc.cgi?docid=174839.333703
11. Act XCIII of 1990 on Duties (hereinafter referred to as Itv.) http://njt.hu/cgi_bin/njt_doc.cgi?docid=13511.338389

Submitting the application:

The business entity entitled to submit its application for licence, at least 14 days but no more than 30 days prior to the commenced use, must submit its application to the competent county (municipal) police department of the place where the business entity intends to use the articles.

Business entity entitled to submit its application for licence: A licence can only be issued to business entities (individual entrepreneur, individual company, company), in the area of conducting and managing pyrotechnics activities for civilian use, having an active partner, employee, at least one worker or, in accordance with a commercial contract made and entered into with the business entity, one person acting in the name and on behalf of the business entity, either of whom is a pyrotechnician satisfying the specific requirements set forth in *The Rules and Regulations of Pyrotechnics Activities for Civilian Use* Section of the Act.

Costs and expenses of the procedure:

1. Payable to the Police: HUF 33,500
Administrative service fee of authority, payable in each case.
2. Payable to the Directorate for Disaster Management: HUF 13,000
Administrative service fee of authority, payable in each case if the applicant does not have a preliminary opinion of the competent authority issued within 16 days and attached to its application.
3. The administrative procedures carried out by the environment and nature protection authorities (in case of authorization the use of pyrotechnic articles in protected nature reserves):
free of charge in accordance with Ministerial Decree No. 14/2015 (III. 31.) and the Itv.

Costs and expenses of the procedure 1 (Payable to the Police):

HUF 33,500 (that is Hungarian Forints Thirty-three thousand and five hundred) as administrative service fee.

Payable by either pre-payment or post-payment to the appropriation allocation bank account numbers held by the competent county (municipal) police department of the place where the activity is carried out.

1. Bank account numbers: See Ministerial Decree No. 53/2012 (X. 26.).
2. Pre-payment (recommended): In the description of the payment „pirotechnika” (pyrotechnic) as well as the location (name of settlement) and the date (year, month, day) of the intended use must be indicated.
3. Post-payment: Not later than on the business day following the receipt of the registration number issued by the competent authority. In the description of the payment the registration number of the case must be indicated. (Registration number: 'RZSEIR' registration number indicated in the communication sent by the document management system of the Police to the storage space of applicant's customer portal.)

Costs and expenses of the procedure 2 (Payable to the Directorate for Disaster Management):

HUF 13,000 (that is Hungarian Forints Thirteen thousand) administrative service fee.

Payable by pre-payment (bank transfer or cash to be placed on a payment account) to the appropriation allocation bank account numbers held by the competent county (municipal) directorate for disaster management of the place where the activity is carried out.

1. Bank account numbers: Ministerial Decree No. 16/2012. (IV. 3.)
2. In the description of the payment the title of the procedure in accordance with Annex 1 to Ministerial Decree No. 16/2012. (IV. 3.) must be indicated.
3. The payment of the costs and expenses must be verified concurrently with submitting the application for conducting the procedure.

When submitting the application, the administrative service fee of authority should not be paid if the applicant has a preliminary opinion of the competent authority, attached it to his/her application, and has submitted his/her application within 16 days upon the preliminary opinion of the competent authority has been issued.

Annexes to be attached to the application:

1. The to-scale floor-plans/layout of the area serving for pyrotechnic activities
To-scale floor-plan/layout: a dimensional drawing of the area of activity that visibly contains the following (as specified in the law) data and shows that how a unit length corresponds with a distance in reality.
On the floor-plans/layouts the below must separately be marked:
 1. installation location
 2. protective zone (cannot be smaller than the area specified in accordance with Paragraph 6 of Section 11 of the Government Decree)
 3. area to be restricted
 4. environmental risks
 5. structures
 6. orientation
 7. escape routes
2. The statement containing the consent of the owner or owner's representative of the structures, premises available for the use of pyrotechnic articles.
Note:
 1. The structures and premises available for the use of pyrotechnic articles must be interpreted not only as those being exclusively on site of the use, but any and all structures and premises being in the controlled (restricted) area.
 2. During use, the controlled (restricted) are shall be equal in size or larger than the protective zone.Note: A statement containing the consent of the owner or owner's representative of the controlled (restricted) area and of the structures and premises being in the controlled (restricted) area must be attached to the application.
3. The statement on the existing conditions concerning the particular shipment in accordance with the relevant law on transporting dangerous goods that are appropriate transport modes for pyrotechnic articles.
4. If the total net volume of active ingredients (explosive content) indicated in the application exceeds the exemption threshold values of the volumes transportable in one transport unit, as stipulated by a special law on the transportation of dangerous goods:
 1. a copy of the vehicle approval certificate
 2. a copy of the ADR training certificate
 3. a copy of the written instructions
 4. a copy of the notification on the dangerous goods safety advisor
5. The statement made by the pyrotechnician responsible for the use of pyrotechnic articles with respect to the fact of submitting any and all other applications or requests for use,

within 5 hours from the date and timeframe indicated in the application, for which locations, to which authorities, and on which date/time.

6. The copy of the pyrotechnics licence
7. The copy of the fire prevention licence
8. In case of pre-payment, the verification of the administrative service fee payable to the Police.
9. The verification of the administrative service fee of authority payable to the Directorate for Disaster Management.

No verification is necessary if the applicant has a preliminary opinion of the competent authority issued within 16 days and has attached it to his/her application.

10. The preliminary opinion of the competent authority that can be used (valid) in the procedure.
 1. The preliminary opinion of the Directorate for Disaster Management, if the applicant has such an opinion and intends to use it in the procedure.
 2. In case of the intended use of pyrotechnic articles on protected sites (installation location and protective zone), the preliminary opinion of the respective environment and nature protection authorities, if the applicant has such an opinion and has an intention to use it during the procedure.

Processing the application:

The Police contact the administrative authority in the case, if the conditions of initiating the administrative authority procedures are present.

If during processing the application it is established that the entitled applicant has submitted the complete application to the authority having power and competence, or he/she has complied with the request for correction or amendment, and the conditions of conducting the safe pyrotechnics activities, in accordance with the rules and regulations, have been met, the Police authorise the activities in a decision.

The layout of the area serves as an annex to the permit to use (decision).

The Police shall send the applicant the electronically certified and issued copy of the decision on the permit. During the procedure no personal appearance is required.

Bank account numbers:

Institute	Appropriation allocation bank account number
Budapest Police Headquarters	10023002-01451430-00000000
Baranya County Police Headquarters	10024003-01451485-00000000
Bács-Kiskun County Police Headquarters	10025004-01451492-00000000
Békés County Police Headquarters	10026005-01451502-00000000
Borsod-Abaúj-Zemplén County Police Headquarters	10027006-01451519-00000000
Csongrád County Police Headquarters	10028007-01451526-00000000
Fejér County Police Headquarters	10029008-01451533-00000000
Győr-Moson-Sopron County Police Headquarters	10033001-01451540-00000000
Hajdú-Bihar County Police Headquarters	10034002-01451557-00000000
Heves County Police Headquarters	10035003-01451564-00000000
Jász-Nagykun-Szolnok County Police Headquarters	10045002-01451612-00000000
Komárom-Esztergom County Police Headquarters	10036004-01451571-00000000
Nógrád County Police Headquarters	10037005-01451588-00000000
Pest County Police Headquarters	10023002-01451478-00000000
Somogy County Police Headquarters	10039007-01451595-00000000

Szabolcs-Szatmár-Bereg County Police Headquarters	10044001-01451605-00000000
Tolna County Police Headquarters	10046003-01451629-00000000
Vas County Police Headquarters	10047004-01451636-00000000
Veszprém County Police Headquarters	10048005-01451643-00000000
Zala County Police Headquarters	10049006-01451650-00000000