

## Customer Information

### In relation to submitting a licence application regarding the autonomous inspection of pyrotechnic articles

#### inNOVA and ÁNYK forms related to applications in Customer Information

Case group: Administration related to pyrotechnic activities

Identifier	Type of case
RI-0107	Engedélykérelem pirotechnikai termék önálló vizsgálatához
RI-0107	Licence application regarding the autonomous inspection of pyrotechnic articles

**This information is effective as of 5 March 2020.**

#### Relevant legislation concerning the procedure:

1. Act CL of 2016 on the General Rules of Administrative Proceedings and Services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on Firearms and Ammunition [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Government Decree No. 173/2011 (VIII. 24.) on Pyrotechnics Activities for Civilian Use (hereinafter referred to as Government Decree) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139780.339527](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527)
4. Government Decree No. 329/2007 (XII. 13.) on Police Bodies and the Duties and Functions of Police Bodies [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Ministerial Decree No. 67/2007 (XII. 28.) on Establishing the Jurisdiction of the Police Authorities [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
6. Act CXXVIII of 2011 on Disaster Management and the Amendment of Certain Related Acts [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139408.328166](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139408.328166)
7. Government Decree No. 234/2011 (XI.10.) on the implementation of Act CXXVIII of 2011 on the Amendment of the Act on Disaster Management and the Amendment of Certain Related Acts [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=140039.330042](http://njt.hu/cgi_bin/njt_doc.cgi?docid=140039.330042)
8. Ministerial Decree No. 53/2012 (X. 26.) on the Administrative Service Charges Relating to the Authorisation of Pyrotechnic Activities for Civilian Use [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=155408.230136](http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136)
9. Ministerial Decree No. 16/2012 (IV. 3.) on the Administrative Service Charges Relating to Certain Fire Prevention Authority Administrative Procedures and Services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=147321.316512](http://njt.hu/cgi_bin/njt_doc.cgi?docid=147321.316512)

#### Submitting the report:

The enterprise entitled to submit its application for a licence must submit its application to the relevant county (municipal) police department of the place where the enterprise is registered.

Regarding enterprises entitled to submit a licence application: A licence can only be issued to enterprises (sole traders, limited companies, business associations), in the area of conducting and managing pyrotechnics activities for civilian use, having an active partner, employee, at least one worker or, in accordance with a commercial contract made and entered into with the enterprise, one person acting in the name and on behalf of the enterprise, either of whom is a pyrotechnician satisfying the specific requirements set forth in *The Rules and Regulations of Pyrotechnics Activities for Civilian Use* Section of the Act.

#### **Costs and expenses of the procedure:**

1. Payable to the Police: HUF 33,500  
Administrative service fee for the licensing procedure, payable in each case.
2. Payable to the Directorate for Disaster Management: HUF 13,000  
Administrative service fee of the authority, payable in each case if the applicant does not have a preliminary opinion of the relevant authority issued within 16 days and attached to its application.

Costs and expenses of procedure 1 (Payable to the Police):

HUF 33,500 (that is in Hungarian Forints - Thirty-three thousand and five hundred) as administrative service fee.

Payable in advance to the appropriation allocation bank account numbers held by the relevant county (municipal) police department of the place where the activity is planned.

Account numbers listed in table 1. of information contained on next link: [az űrlapbenyújtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)

Referring the case number, the Administrative Service Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the registration number returned after the automatic registration, which is a case number consisting of the following positions:

X X X X X - X X X /X X X/ X X X X. pr. (e.g.: 19000-140/111/2019. pr.)

Costs and expenses of procedure 2 (Payable to the Directorate for Disaster Management):

HUF 13,000 (that is in Hungarian Forints - Thirteen thousand) administrative service fee.

Payable by pre-payment (bank transfer or cash to be placed in a payment account) to the appropriation allocation bank account numbers held by the relevant county (municipal) directorate for disaster management of the place where the activity is planned.

1. Bank account numbers: Ministerial Decree No. 16/2012. (IV. 3.)
2. In the description of the payment the title of the procedure in accordance with Annex 1 to Ministerial Decree No. 16/2012. (IV. 3.) must be indicated.
3. The payment of the costs and expenses must be verified concurrently when submitting the application for conducting the procedure.

When submitting the application, the administrative service fee of the authority need not be paid if the applicant has a preliminary opinion of the relevant authority, attached it to his/her

application, and has submitted his/her application within 16 days upon the preliminary opinion of the relevant authority has been issued.

**Additional information to be attached to the application:**

1. Regarding the facilities affected by the pyrotechnics activities, their
  1. floor-plans/layouts,
  2. technical specifications,
  3. fire prevention documents
  4. sketch of the placement of safety engineering apparatus and installations
2. The operational instructions regulating manufacturing and storage activities related to pyrotechnic articles.  
An operational instruction is:
  - prepared by the business entity,
  - contains the operational instructions
  - an internal regulation, which identifies
  - the work processes to be carried out and
  - their persons in charge (responsible)
3. The verification of property rights or rights of use of areas or facilities affected by the pyrotechnics activities.
4. A certificate that the applicant does not have legally established tax, customs and social security debts, or regarding his/her debts an instalment plan has been granted.  
No such certificate should be attached if the applicant, at the time of submitting his/her application, is not registered in the register of taxpayers free of tax debt obligations in accordance with Section 178, subsection 32 of Act XCII of 2003.
5. The copy of the pyrotechnics license
6. The copy of the fire prevention license
7. In case of pre-payment, the verification of the administrative service fee payable to the Police.
8. The verification of the administrative service fee of authority payable to the Directorate for Disaster Management.  
No verification is necessary if the applicant has a preliminary opinion of the competent authority issued within 16 days and has attached it to his/her application.
9. The preliminary opinion of the competent authority that can be used (valid) in the procedure.  
The preliminary opinion of the Directorate for Disaster Management, if the applicant has such an opinion and intends to use it in the procedure.

(Other: A permit by the building and zoning authority  
During the assessment of the application, the authorising authority must take into account the permit issued by the building and zoning authority relating to the facilities affected by the pyrotechnics activities, which permit must be obtained by the authorising authority.  
The applicant may attach the permit issued by the building and zoning authority to their application.)

**Processing the application:**

The Police contact the administrative authority in the case, if the conditions of initiating the administrative authority procedures are present.

If during processing the application it is established that the entitled applicant has submitted the complete application to the authority having power and competence, or they have complied with the request for correction or amendment, and the conditions of conducting the safe pyrotechnics activities, in accordance with the rules and regulations, have been met, the Police shall authorise the activities in a decision.

Please note that the authorization, issued by the Police, to commence and carry out the activities cannot exempt from compliance with other requirements laid down in legislation.