

## Customer Information

### On the application to register private investigation activities or activities concerning the design/installation of security systems performed by a sole trader or a company or single member company

#### inNOVA forms included in information

Case group: Procedures concerning private security and private investigation (security procedures)

Identifier	Title of form
RI-0207	Gazdasági társaság, egyéni cég, egyéni vállalkozó bejelentése magánnyomozói, illetve vagyónvédelmi rendszert tervező, szerelő tevékenység végzésére
RI-0207	Applications for the registration of private investigation activities or activities concerning the design/installation of security systems performed by sole traders or a company or single member company

**This information is effective as of 18 January, 2021.**

#### Legislation relating to the procedure

1. Act CL of 2016 on the general rules of administrative proceedings and services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170)
2. Act CXXXIII of 2005 on the rules of private security and private investigation (hereinafter: PSI Act) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=95492](http://njt.hu/cgi_bin/njt_doc.cgi?docid=95492)
3. Implementing BM Decree of Act XCIII of 1990 on duties [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=102416](http://njt.hu/cgi_bin/njt_doc.cgi?docid=102416)
4. Government decree 487/2017. (XII. 29.) on the different and complementary rules of administrative and administrative procedures in respect of the activities of persons and property guards, private investigators, individual law enforcement personnel and armed security guards [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=206344](http://njt.hu/cgi_bin/njt_doc.cgi?docid=206344)
5. Act CXX of 2012 on the activities of persons performing certain law enforcement tasks and on the amendments to certain acts to fight truancy (hereinafter: Law Enforcement Act) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=152650](http://njt.hu/cgi_bin/njt_doc.cgi?docid=152650)
6. Act CCXXII of 2015 on the general rules of electronic administration and trust services (hereinafter: "E-Administration Act") [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=193173](http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173)
7. Government decree 329/2007 on the organs of the police and on the responsibilities and powers of the organs of the police (hereinafter: Gov. D.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629)

8. Decree of the Minister of Justice and Law Enforcement 67/2007. (XII. 28.) on the territorial jurisdiction of the organs of the police  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516)

### **Procedure**

The form is used to register private investigation activities or activities concerning the design/installation of security systems performed by a sole trader or a company or single member company, that have a registered office, establishment or branch in Hungary.

### **Submitting the application for registration**

The application for the registration has to be submitted to the city (district) police headquarters whose jurisdiction covers the registered office/ establishment/ branch of enterprise in Hungary.

### **Costs and expenses of procedure**

The procedure is free of charge.

### **Attachments to be added to the application**

For company or single member company

1. For certifying authorised signatures, the signature samples or signature registration cards of all executive officers of the enterprise are required (not required in the case of an extension of the operating licence).
2. The criminal record of a senior official of a company established in Hungary who is not a Hungarian citizen must be certified by a document not older than three months issued by the competent authority of the country of residence. A document issued abroad is of probative value - unless otherwise provided by an international treaty or international reciprocity practice - if it has been provided with diplomatic over-authentication by the Hungarian diplomatic mission in the country where it is issued. A document issued in a language other than Hungarian must be attached to the application together with an authentic Hungarian translation.
3. For an executive officer of an enterprises founded in Hungary, who has no Hungarian citizenship, a public document certifying his legal capacity and its certified Hungarian translation
4. A liability insurance covering the activity to be conducted, and a certificate issued by the insurance company attesting that the insurance contract has been continuously in effect due to payments of the insurance fee.

For sole trader

1. A criminal record of an entrepreneur who is not a Hungarian citizen shall be proved by a document issued by the competent authority of the country of residence, not older than three months. A document issued abroad is of probative value, unless it follows from an international treaty or international reciprocity practice, if the Hungarian foreign mission authority operating in the country of issue has provided diplomatic over-authentication. A document issued in a language other than Hungarian must be attached to the application together with an authentic Hungarian translation.
2. For sole traders without Hungarian citizenship, a public document certifying their legal capacity and its certified Hungarian translation

3. A liability insurance covering the activity to be conducted, and a certificate issued by the insurance company attesting that the insurance contract has been continuously in effect due to payments of the insurance fee.

### **Processing the registration application**

When processing the case, the Police shall examine the registration application and its attachments. If during the processing of the application it is established that an eligible customer has submitted a fully completed application to the relevant authority and conforms to the applicable requirements set out in legislation, the Police shall acknowledge the activity by issuing an official certificate, which shall be valid until further notice. The official certificate is transmitted to the customer electronically.

If the notification does not comply with the requirements set out in the relevant legislation, the Police will warn the service provider of the legal consequences of continuing the activity without notification, noting the shortcomings of the notification.

The procedure requires personal appearance.