

## Customer Information

### In relation to submitting a licence application concerning pyrotechnic activities

#### ÁNYK forms related to applications in Customer Information

Case group: Administration related to pyrotechnic activities

Identifier	Type of case
RI-0106	Engedélykérelem pirotechnikai termék gyártásához
RI-0106	License application concerning manufacturing pyrotechnic articles

**This information is effective as of 1 January 2018.**

#### Relevant legislation concerning the procedure:

1. Act CL of 2016 on the General Rules of Administrative Proceedings and Services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on Firearms and Ammunition [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Government Decree No. 173/2011 (VIII. 24.) on Pyrotechnics Activities for Civilian Use (hereinafter referred to as Government Decree) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139780.339527](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527)
4. Government Decree No. 329/2007 (XII. 13.) on Police Bodies and the Duties and Functions of Police Bodies [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
5. Ministerial Decree No. 67/2007 (XII. 28.) on Establishing the Area of Jurisdiction of the Police Authorities [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
6. Act CXXVIII of 2011 on Disaster Management and the Amendment of Certain Related Acts [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=139408.328166](http://njt.hu/cgi_bin/njt_doc.cgi?docid=139408.328166)
7. Government Decree No. 234/2011 (XI.10.) on the implementation of Act CXXVIII of 2011 on the Amendment of the Act on Disaster Management and the Amendment of Certain Related Acts [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=140039.330042](http://njt.hu/cgi_bin/njt_doc.cgi?docid=140039.330042)
8. Ministerial Decree No. 53/2012 (X. 26.) on the Administrative Service Charges Relating to the Authorisation of Pyrotechnics Activities for Civilian Use [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=155408.230136](http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136)
9. Ministerial Decree No. 16/2012 (IV. 3.) on the Administrative Service Charges Relating to Certain Fire Prevention Authority Administrative Procedures and Services [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=147321.316512](http://njt.hu/cgi_bin/njt_doc.cgi?docid=147321.316512)

#### Submitting the report:

The enterprise entitled to submit its application for a licence must submit its application to the relevant county (municipal) police department of the place where the enterprise is registered.

An enterprise entitled to submit its application for a licence: A licence can only be issued to enterprises (sole traders, limited companies, business associations), in the area of conducting and managing pyrotechnics activities for civilian use, having an active partner, employee, at least one worker or, in accordance with a commercial contract made and entered into with the enterprise, one person acting in the name and on behalf of the enterprise, either of whom is a pyrotechnician satisfying the specific requirements set forth in *The Rules and Regulations of Pyrotechnics Activities for Civilian Use* Section of the Act.

**Costs and expenses of the procedure:**

1. Payable to the Police: HUF 33,500  
Administrative service fee for licensing procedure, payable in each case.
2. Payable to the Directorate for Disaster Management: HUF 13,000  
Administrative service fee of authority, payable in each case if the applicant does not have a preliminary opinion from the relevant authority issued within 16 days and attached to its application.

Costs and expenses of the procedure 1 (Payable to the Police):

HUF 33,500 (that is Hungarian Forints Thirty-three thousand and five hundred) as administrative service fee.

Payable in advance or subsequently to the appropriation allocation bank account numbers held by the relevant county (municipal) police department of the place where the activity is planned.

1. Bank account numbers: See Ministerial Decree No. 53/2012 (X. 26.).
2. Pre-payment (recommended): In the description of the payment „pirotechnika gyártás” (manufacturing of pyrotechnic articles) must be indicated.
3. Subsequent-payment: Not later than on the business day following the receipt of the registration number issued by the relevant authority. In the description of the payment the registration number of the case must be indicated.  
(Registration number: 'RZSEIR' registration number indicated in the communication sent by the document management system of the Police to the storage space of applicant's customer portal)

Costs and expenses of the procedure 2 (Payable to the Directorate for Disaster Management):

HUF 13,000 (that is Hungarian Forints Thirteen thousand) administrative service fee.

Payable in advance (bank transfer or cash to be placed on a payment account) to the appropriation allocation bank account numbers held by the relevant county (municipal) directorate for disaster management of the place where the activity is planned

1. Bank account numbers: Ministerial Decree No. 16/2012. (IV. 3.)
2. In the description of the payment the title of the procedure in accordance with Annex 1 to Ministerial Decree No. 16/2012. (IV. 3.) must be indicated.
3. The payment of the costs and expenses must be verified concurrently with submitting the application for conducting the procedure.

When submitting the application, the administrative service fee of authority should not be paid if the applicant has a preliminary opinion from the relevant authority, attached it to their application, and has submitted their application within 16 days upon the preliminary opinion of the relevant authority has been issued.

**Additional information to be attached to the application:**

1. Regarding the facilities affected by the pyrotechnic activities, their
  1. floor-plans/layouts,
  2. technical specifications,
  3. fire prevention documents
  4. sketch of the placement of safety engineering apparatus and installations
2. The declaration of conformity of the technology used.
3. The operational instructions regulating manufacturing and storage activities related to pyrotechnic articles.  
An operational instruction is:
  - prepared by the enterprise,
  - contains the operational instructions
  - an internal regulation, which identifies
  - the work processes to be carried out and
  - their persons in charge (responsible)
4. The verification of property rights or rights of use of areas or facilities affected by the pyrotechnic activities.
5. A certificate that the applicant does not have legally established tax, customs and social security debts, or regarding their debts an instalment plan has been granted.  
No such certificate should be attached if the applicant, at the time of submitting their application, is not registered in the register of taxpayers free of tax debt obligations in accordance with Section 178, subsection 32 of Act XCII of 2003.
6. A copy of the pyrotechnic license
7. The copy of the fire prevention licence
8. In the case of advance payment, the verification of the administrative service fee payable to the Police.
9. The verification of the administrative service fee of the authority payable to the Directorate for Disaster Management.  
No verification is necessary if the applicant has a preliminary opinion from the relevant authority issued within 16 days and attached it to their application.
10. The preliminary opinion of the relevant authority that can be used and is valid in the procedure.  
The preliminary opinion of the Directorate for Disaster Management, if the applicant has such an opinion and intends to use it in the procedure.

(Other: A permit by the building and zoning authority  
During the assessment of the application, the authorising authority must take into account the permit issued by the building and zoning authority relating to the facilities affected by the pyrotechnics activities, which permit must be obtained by the authorising authority.  
The applicant may attach the permit issued by the building and zoning authority to their application.)

### **Processing the application:**

The Police contact the administrative authority in the case, if the conditions of initiating the administrative authority procedures are present.

If during processing the application it is established that the entitled applicant has submitted the complete application to the authority having appropriate jurisdiction, or they have complied with the request for correction or amendment, and the conditions of conducting the safe pyrotechnic activities, in accordance with the rules and regulations, have been met, the Police shall authorize the activities in a decision.