

## Customer Information

### Submitting an application for requesting a licence to possess prop firearms (regarding organisations)

#### ÁNYK (General Form Completion Program) form included in the Information

Case group: Civilian firearms administration

Identifier	Title of form
RI-0621	Filmgyártási célú lőfegyver tartása iránti engedélykérelem (szervezet esetén) Application for requesting a licence to possess prop firearms (regarding organisations)

This information is effective as of 1 January, 2018.

#### Legislation relating to the procedure

1. Act CL of 2016 on the general rules of administrative proceedings and services  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on firearms and ammunition (hereinafter referred to as Arms Act)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Act CCXXII of 2015 on the general rules of electronic administration and trust services  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=193173.338642](http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173.338642)
4. Government decree 253/2004. (VIII. 31.) on weapons and ammunition (hereinafter referred to as G.d.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=86434.329877](http://njt.hu/cgi_bin/njt_doc.cgi?docid=86434.329877)
5. Government decree 329/2007 (XII.13.) on the bodies of the Police and on the tasks and powers of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
6. Decree of the Ministry of Interior 49/2004. (VIII.31.) on shooting ranges, the storage of firearms and ammunition by the authorities and the theoretical and practical requirements of the possession of firearms [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=84517.328286](http://njt.hu/cgi_bin/njt_doc.cgi?docid=84517.328286)
7. Decree of the Ministry of Interior 50/2004. (VIII. 31.) on the administrative service fees for examinations on the knowledge of weapons, examinations on the distribution of weapons, the storage of firearms and ammunition by the authorities and authorising activities relating to weapons and ammunition (hereinafter referred to as D.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=84536.328287](http://njt.hu/cgi_bin/njt_doc.cgi?docid=84536.328287)
8. Decree of the Ministry of Justice and Law Enforcement 67/2007. (XII. 28.) on the establishment of the jurisdictions of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
9. Decree of the Ministry for National Economy 22/1991. (XI.15.) on the medical requirements and examination for the acquisition and possession of firearms, ammunition, gas and alarm weapons [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=15256.338362](http://njt.hu/cgi_bin/njt_doc.cgi?docid=15256.338362)

## **Procedure**

### **Submitting the application**

The application for the licence to possess prop firearms must be submitted to the relevant police department of the place of activity (storage); in Budapest, the Budapest Police Headquarters.

### **Costs and expenses of the procedure**

The administrative service fee payable for the application for the licence to possess prop firearms shall be HUF 13,000, additionally a fee of HUF 2,000 shall be payable for each firearm. An additional HUF 2,000 of service fee shall be payable for authorising each employee as a person liable for handling the firearms, and a fee also payable for issuing a permit for firearms storage shall be as follows:

- HUF 15,000 for up to 25 firearms,
- HUF 35,000 for between 26 and 50 firearms,
- HUF 45,000 for 50+ firearms.

The administrative service fee is payable to the appropriation allocation bank account held by the relevant county police department in charge of the police department initially involved; in Budapest, the Budapest Police Headquarters. The payment must be effected not later than on the business day following the receipt of the registration number issued by the relevant authority. In the description of the payment the reason of the payment (*filmgyártási fegyver tartása iránti kérelem* – application for requesting licence to possess prop firearms) together with the registration number of the case (registration number: 'RZSEIR' registration number indicated in the communication sent by the document management system of the Police to the applicant's Customer Gateway storage space) must be indicated.

The bank account numbers are contained in Appendix 2 of D.

### **Attachments to be added to the application submitted in pdf files**

- the documents to certify the special conditions as specified in G.d.;
- in the case of employees test certificate evidencing the applicant's theoretical knowledge and practical skills required to possess firearms (firearms safety certificate) and certificate of the preliminary medical assessment (issued by the relevant occupational health authority). The examination/assessment has a medical and a psychological component;
- a sketch and security description of the firearms storage facility, if available.

### **Processing the application**

If during processing the application it is established that the entitled applicant has submitted the complete application to the authority having appropriate jurisdiction, or the applicant has complied with the request for correction or amendment, and the conditions of granting the licence as required by the law have been met, the authority shall grant, in a form of a decision, a licence to possess prop firearms. The licence to possess prop firearms and the official card evidencing the licence (document/card) can be collected by the licence holder in person via their authorised trade representative from the licensing police authority during business hours.

For more information on business hours, please visit [www.police.hu](http://www.police.hu).