

Customer Information

On submitting a public safety licence request for persons employed in the field of nuclear energy application

inNOVA and ÁNYK (General Form Completion Program) form included in the Information

Case group: Other procedures of law enforcement

| Identifier | Title of form |
|------------|--|
| RO-0002 | Közbiztonsági engedély iránti kérelem atomenergia alkalmazása körében foglalkoztatott személy vonatkozásában |
| RO-0002 | Public safety licence application for persons employed in the field of nuclear energy application |

This Information is effective as of 09 March, 2020.

Legislation relating to the procedure

1. Act CL of 2016 on the general rules of administrative proceedings and services
http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240
2. Act CXVI. of 1996 on nuclear energy (hereinafter referred to as Nuclear act)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=27331.340012
3. Ministry of Interior Decree 47/2012 (X.4.) on the police tasks related to the use of nuclear energy
http://njt.hu/cgi_bin/njt_doc.cgi?docid=154901.350620
4. Act XCIII of 1990 on duties (hereinafter referred to as D. Act)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=13511.338389
5. Government decree 329/2007 (XII.13.) on the bodies of the Police and on the tasks and powers of the Police (hereinafter referred to as Gov. Dec.)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988
6. Decree of the Ministry of Justice and Law Enforcement 67/2007. (XII. 28.) on the establishment of the jurisdictions of the Police
http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679

Submitting an application

An application for a public security licence shall be submitted to the county (metropolitan) police headquarters relevant to the location of the applicant entity.

Costs and expenses of the procedure

If the person concerned has already been employed by the applicant, a standard fee of HUF 3,000 (three thousand) HUF shall be paid into the account of the determining authority contained in table 4. of information on next link: [az űrlapbenyújtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)

Annex. On the basis of the Act on duties, the procedural fee shall be paid per application (per person)!

Referring the case number, the Administrative Service Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the registration number returned after the automatic registration, which is a case number consisting of the following positions:

X X X X X - X X X /X X X/ X X X X. atom. (e.g.: 19000-144/111/2019. atom.)

In the event that the public security licence contribution is requested for persons newly employed in the application of nuclear energy, i.e. the authorization procedure is for creating employment, in compliance with the Act on duties, the the procedure is by its object free of charge.

Attachments to be added to the application

Only an authenticated character reference translated by the National Translation and Translation Authentication Office (hereinafter: OFFI) shall be attached, valid in the country of origin of a stateless and in accordance with the citizenship of a foreign citizen, It shall justify in alignment with the provisions of the Constitution the fact that the employee has no criminal record and is not currently subjected to criminal proceedings or is not banned from involvement with nuclear energy.

A public document issued in a non-Hungarian language, unless otherwise stipulated in the law of the type of case, can only be accepted with an authenticated Hungarian translation.

The public security licence once issued is valid for Hungarian employees until the date of revocation.

The applicant shall be liable for notification of any change of data concerning the public security clearance.

Processing an application

If, during the processing of the application, it is established that an eligible customer has submitted the application in full to the competent authority or has fulfilled the request for rectification and complies with the relevant legal requirements, the Police shall license the employment in the field of nuclear energy application by issuing a public security licence (decision). The electronically generated and authenticated licence (decision) is sent by the Police to the requesting customer.

In the case of an inadequate request, the determining authority is responsible for issuing a rectification order, which is forwarded to the customer's storage space. A separate form shall be used to submit the documents to be attached to the request for rectification. [Rectification for petitions submitted in the field of administration (RHIP-001)].

If the requested documents are not submitted or the required fee is not paid, the Police will refuse the administrative procedure in the former case and terminate it in the latter.

During the process, no personal appearance is required.