

Customer Information

on authorizing the installation and use of emergency response vehicles' warning devices

inNOVA form included in the Information

Case Group: Traffic management procedures

Identifier	Title of form
RI-0301	Application for authorizing the installation and use of emergency response vehicles' warning devices

This information is in effect as of 02/02/2024.

This form was designed to use in the procedure of authorizing the installation and use of emergency response vehicles' warning device for those not holding a permit or those wishing to renew or extend the validity of such a permit.

Changes in the valid permit (e.g. selling or deregistering the vehicle, data change) or revoking the permit shall be requested by using the RI-0302 form.

Legislation relating to the procedure

1. Act CL of 2016 on the General Rules of Administrative Proceedings and Services (hereafter: Ákr.)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170
2. Act CCXXII of 2015 on the General Rules of Electronic Administration and Trust Services (hereinafter referred to as "E-administration Act")
http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173
3. Act I of 1988 on road transport (hereinafter: Kkt.)
<https://njt.hu/jogszabaly/1988-1-00-00>
4. Government Decree 329/2007 (XII.13.) on the bodies of the Police and on the tasks and powers of the Police
http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629
5. Government Decree 486/2017. (XII. 29.) on the additional and divergent rules concerning administrative procedures for the installation, authorization, use and withdrawal of emergency warning and other warning devices. (XII.29. 20
http://njt.hu/cgi_bin/njt_doc.cgi?docid=206343
6. IRM Regulation 12/2007 (III. 13.) on the rules for the installation and use of emergency warning and other warning devices (hereinafter referred to as IRM Regulation);
http://njt.hu/cgi_bin/njt_doc.cgi?docid=109090
7. IRM Regulation 67/2007. (XII. 28.) on the establishment of the jurisdictions of the Police;
http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516
8. KöHÉM Decree 5/1990. (IV. 12.) on the technical inspection of motor vehicles;
<https://njt.hu/jogszabaly/1990-5-20-5E>
9. KöHÉM Decree 6/1990. (IV. 12.) on the technical conditions of registering motor vehicles and keeping them in service;
<https://njt.hu/jogszabaly/1990-6-20-5E>

10. KPM-BM Joint Decree 1/1975 (II. 5.) on the Road Traffic Regulation (hereafter: KRESZ)
<https://njt.hu/jogszabaly/1975-1-20-24>

Procedural order

As of 1 January 2021, first instance public administration procedures aiming at installing a warning device are exempt from charges, therefore no transfer shall be made, and no fee waiver declaration shall be attached.

In procedures falling within the competence of the National Police Headquarters, partner authorities can initiate a public administration procedure by using their Official Gateway (Nova Szeüsz), facility fire brigades and volunteer firefighters' associations by using the Companies' Gateway, the chairman of the association or any other person (with authorization) by using their Client's Gateway.

In procedures falling within the competence of county (metropolitan) police headquarters, the National Tax and Customs Administration (NTCA) can initiate a public administration procedure by using their Official Gateway, while business entities have to use the Companies' Gateway.

In the case of administration via the Companies' Gateway, the authorised person can record the entity's data by selecting the option "Organisational authorisations" in the authorisation management menu after opening form RI-0301 and identification at the Client's Gateway.

In the free text "reasoning" field of the form one has to elaborate the task to carry out by using the vehicle. There is no need to refer to legal provisions or their content.

In case of a mobile warning device, the connected task is fulfilled occasionally, while in case of a fixed warning device, the task shall be permanent and exclusive. This means that following the removal of the mobile warning device and markings, the vehicle can be used for other purposes. Vehicles equipped with a fixed warning device and markings can only be used for the purposes listed in the permit. Mobile warning devices can only be fitted on the vehicle for the duration of carrying out the task; it shall be removed following its completion.

The size of annexes cannot exceed 25 MB per file.

The declaration form to be lodged as annex to the application for renewal or extension of permit of volunteer firefighters association can be downloaded in Word format at [**https://www.police.hu/hu/ugyintezes/nyomtatványok/tajekoztatok**](https://www.police.hu/hu/ugyintezes/nyomtatványok/tajekoztatok).

Please be informed that annexes can be attached prior to finalizing the form, by pressing the "New upload" button.

The decision will be delivered electronically to the electronic address used for contacts (Official Gateway, Clients' Gateway, or Companies' Gateway). Following the downloading of the decision, one has to take action to get the eligibility registered with the traffic administration authority by submitting the decision, the technical inspection sheet, and the vehicle registration certificate. The failure to comply with this entails the revocation of the permit based on Article 5/A of the Government Decree and, based on Article 225 (1) of Act II of 2012 on Minor

Offences, the Minor Offence Procedure, and the Minor Offence Registration System, it also establishes the violation of road traffic administration rules.

Should the pursuing of the licenced activity be terminated or any change concerning the vehicle occur (e.g. selling or deregistering), the permit holding organization would be obliged to report the changes, prior to their occurrence, to the licencing authority by using the RI-0302 inNova form available at <https://ugyintezes.police.hu/en/uj-ugy-inditasa> by “Administrative policing branch / Traffic administration”.

Submitting an application

The National Police Headquarters has a nationwide competence in assessing requests on installing and using emergency response vehicles’ warning signals of the following entities (at the beginning of the form, the National Police Headquarters shall be selected from the drop-down menu as competent authority):

- national security services,
- prison administration bodies not belonging to the eligible entities,
- professional disaster management bodies not belonging to the eligible entities, facility fire departments and volunteer firefighters’ associations,
- the Hungarian Defence Forces, not belonging to the eligible entities,
- Office of the Prosecutor General and
- the Transportation Safety Organization conducting the professional investigation of traffic accidents by law.

The county (metropolitan) police headquarters are competent to decide on the application for the installation and use of emergency response vehicles’ warning devices depending on the place of pursuing the activities or the seat or registered place of business of the following entities (at the beginning of the form, the county police headquarters shall be selected from the drop-down menu as competent authority):

- bodies conducting emergency blood and organ transplantation transports and emergency medical care, not belonging to the eligible entities,
- first response bodies dealing with serious emergencies caused by public utilities,
- the NTCA, not belonging to the eligible entities.
- the operator of concession roads under contract.

Pdf files to attach to the application in procedures of the National Police Headquarters:

by volunteer firefighters’ associations

- document certifying the activity
 - statutes (in case of first application);
 - cooperation agreement (in case of first application or change in the document);
 - certified order of the registering court or its excerpt (in case of first application or change in the document);
 - declaration form (only in repeated procedures aiming at renewal, can be downloaded as annex to Information on administration of warning devices falling within the competence of the HNP HQ from <https://www.police.hu/hu/ugyintezes/nyomtatvanyok/tajekoztatok>);
- kit list (in case of first application or change in the document);

- photo of the vehicle (to illustrate markings, signs, and registration number, in case of first application or change in the document);
- technical data sheet of the vehicle or technical inspection certificate and qualification sheet (if available);
- other (the client has the possibility to prove any data that cannot be requested obligatorily based on Ákr. or to submit any certificate).

by facility fire departments

- document certifying the activity
 - founding regulation or founding decision (in case of first application or change in the document);
- photo of the vehicle (to illustrate markings, signs, and registration number, in case of first application or change in the document);
- technical data sheet of the vehicle or technical inspection certificate and qualification sheet (if available);
- authorization (if needed);
- other (the client has the possibility to prove any data that cannot be requested obligatorily based on Ákr. or to submit any certificate).

PDF file to attach to the application in procedures of the county (metropolitan) police headquarters:

National Tax and Customs Administration

- document certifying the activity
 - request granted by the competent commander;
 - annex proving eligibility;
- technical data sheet of the vehicle or technical inspection certificate and qualification sheet (if available);
- other (the client has the possibility to prove any data that cannot be requested obligatorily based on Ákr. or to submit any certificate).

health care provider

- document certifying the activity
 - operating licence;
 - Contract of Services;
 - Cooperation Agreement concluded with the National Ambulance Service;
- technical data sheet of the vehicle or technical inspection certificate and qualification sheet (if available);
- authorization (if needed);
- photo of the vehicle (to illustrate registration number, markings, and signs);
- other (the client has the possibility to prove any data that cannot be requested obligatorily based on Ákr. or to submit any certificate).

by first response bodies dealing with serious emergencies caused by public utilities

- technical data sheet of the vehicle or technical inspection certificate and qualification sheet (if available);
- authorization (if needed);
- photo of the vehicle (to illustrate registration number, markings, and signs);

- other (the client has the possibility to prove any data that cannot be requested obligatorily based on *Ákr.* or to submit any certificate).

the operator of concession roads under contract

- document certifying the activity
- technical data sheet of the vehicle or technical inspection certificate and qualification sheet (if available);
- photo of the vehicle (to illustrate registration number, markings, and signs);
- other

Processing an application

The authority with competence and jurisdiction shall take a decision in a summary procedure within 8 days following the receiving of the request if the applicant meets the criteria of authorization.

Should the authority conclude to have no competence or jurisdiction in the case and the competent proceeding authority can be identified without doubt, they shall forward the case to the latter, or in the absence thereof, shall refuse the request or terminate the procedure. The forwarding shall be included in an order that shall be delivered to the applicant.

Should the application or its annexes be incomplete, the authority would issue a call for missing information within 8 days following the receiving of the request, by setting a deadline and issuing a warning on the legal consequences.

Should a data or document be necessary in the licensing procedure that is in possession of another authority, that authority can be contacted based on provisions of the *Ákr.*, in this case, the proceeding authority shall inform the client of this procedural step and the change in deadline.

The final decision can be taken following the completion of the deficiencies and/or of the authorities' request.

The police will deliver the electronically authenticated and submitted decision to the applicant. During the procedure, no personal appearance is required.