Customer Information

to submit a separate abuse notification

inNOVA form included in the Information

Topic group: Complaint administration

Identifier	Title of form
IN-0200	**Separate abuse notification**

This information is in effect as of 24 July 2023.

A separate notification of abuse can be lodged by anyone by providing information about an unlawful or suspected unlawful act or omission or other abuse.

If you wish to report an incident requiring immediate action, please do not do so electronically, but in person at the nearest police station or by calling the free emergency number 112.

If you wish to make a denunciation, you can do so to any police or prosecution service, but it is advisable to choose the service competent by the place where the offence was committed or where you live. You can also make a denunciation by submitting the IN-100016 form on the Police's case management portal used for lodging submissions concerning crimes.

A separate abuse notification on an unlawful or suspected unlawful act or omission or other abuse can also be submitted through the secure electronic system for public interest reporting operated by the Commissioner for Fundamental Rights.

The rules applicable to whistleblowing shall apply to the handling and processing of notifications made in the separate abuse notification system.

If the abuse report has not been submitted to the body responsible for the procedure, it shall be transferred to the body responsible for the procedure within eight days of receipt.

The notifier is responsible for the content of the submission. In particular, the notifier shall not deliberately accuse another person of having committed a criminal offence, minor offence, or insubordination, nor must (s)he provide false evidence to the authority.

A notifier may not make a false report which is obvious to him or her and which is a basis for criminal proceedings against another person. In both cases, submitting a notification will lead to criminal prosecution.

If it has become apparent that the separate notifier of abuse has communicated false data or information in bad faith and that there are indications that a crime or a minor offence has been committed, his or her personal data must be handed over to the body or person responsible for the procedure. In the same way, if the notifier is reasonably likely to have caused unlawful harm or other legal damage to another person, his or her personal data shall be disclosed to the body or person entitled to initiate or conduct the proceedings, upon request.