

## Customer Information

### Submitting an application for requesting a licence to possess category „A” ammunition and automatic firearms (issue, exchange, replacement)

#### ÁNYK (General Form Completion Program) form included in the Information

Case group: Civilian firearms administration

Identifier	Title of form
RI-0627	Kérelem „A” kategóriába tartozó lőszer és automata lőfegyver tartásához (kiadás, csere, pótlás)
	Requesting a licence to possess category „A” ammunition and automatic firearms (issue, exchange, replacement)

**This information is effective as of 1 January, 2018.**

#### Legislation relating to the procedure:

1. Act CL of 2016 on the general rules of administrative proceedings and services  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=199170.331240](http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240)
2. Act XXIV of 2004 on firearms and ammunition (hereinafter referred to as Arms Act)  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=83823.323256](http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256)
3. Act CCXXII of 2015 on the general rules of electronic administration and trust services  
[http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=193173.338642](http://njt.hu/cgi_bin/njt_doc.cgi?docid=193173.338642)
4. Government decree of 253/2004 (VIII. 31.) on weapons and ammunition (hereinafter referred to as G.d.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=86434.329877](http://njt.hu/cgi_bin/njt_doc.cgi?docid=86434.329877)
5. Government decree of 329/2007. (XII.13.) on the bodies of the Police and on the tasks and powers of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=112629.326988](http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988)
6. Decree of the Ministry of Interior 49/2004 on shooting ranges, the storage of firearms and ammunition by the authorities and the theoretical and practical requirements of the possession of firearms [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=84517.328286](http://njt.hu/cgi_bin/njt_doc.cgi?docid=84517.328286)
7. Decree of the Ministry of Interior 50/2004 on the administrative service fee for examinations on the knowledge of weapons, examinations on the distribution of weapons, the storage of firearms and ammunition by the authorities and authorising activities relating to weapons and ammunition (hereinafter referred to as D.) [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=84536.328287](http://njt.hu/cgi_bin/njt_doc.cgi?docid=84536.328287)
8. Decree of the Ministry of Justice and Law Enforcement 67/2007 (XII. 28.) on the territorial jurisdiction of the organs of the Police [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=110516.316679](http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679)
9. Decree of the Ministry for National Economy 22/1991. (XI.15.) on the medical requirements and examination for the acquisition and possession of firearms, ammunition, gas and alarm weapons [http://njt.hu/cgi\\_bin/njt\\_doc.cgi?docid=15256.338362](http://njt.hu/cgi_bin/njt_doc.cgi?docid=15256.338362)

## **Procedure**

### **Submitting the application**

The application for requesting a licence (issue, exchange, replacement of licence) to possess category „A” ammunition and automatic firearms must be submitted to the relevant county police department of the place of activity (storage); in Budapest, the Budapest Police Headquarters.

### **Costs and expenses of the procedure**

The administrative service fee for a licence to possess automatic firearms shall be HUF 3,000 for each firearm. The fee for authorising an employee to handle and be held liable for firearms and ammunition as well as authorising a trade representative to act as an employee shall be HUF 2,000 per person. Permits for storage of firearms and/or, ammunition shall be as follows:

- HUF 15,000 for up to 25 firearms and/or ammunition up to 5000 pcs,
- HUF 35,000 for between 26–50 firearms and/or 10,000 pcs. of ammunition
- HUF 45,000 for 50+ firearms and/or 10,000 pcs. of ammunition.

The administrative service fee payable for exchanging and replacing the licence shall be HUF 4,000 (in the case of ammunition only, it is free of charge).

The administrative service fee is payable to the appropriation allocation bank account held by the relevant county police department in the first instance; in Budapest, the Budapest Police Headquarters. The payment must be effected not later than on the business day following the receipt of the registration number issued by the relevant authority. In the description of the payment, the reason of the payment (e.g. *automata lőfegyver tartása* – licence to possess automatic firearms) together with the registration number of the case (registration number: 'RZSEIR' registration number indicated in the communication sent by the document management system of the Police to the applicant's Customer Gateway storage space) must be indicated.

The bank account numbers are contained in Appendix 2 of D

### **Attachments to be added to the application submitted in pdf files**

- Documents referring to the verification of the special conditions as stipulated in G.d.;
- in the case of employees, a test certificate evidencing the applicant's theoretical knowledge and practical skills required to possess firearms (firearms safety certificate), a certificate of the preliminary medical assessment (issued by the relevant occupational health authority). The examination/assessment has a medical and a psychological component;
- a sketch and security description of the firearms and ammunition storage facility, if available.

In the case of applications for replacement of a licence to possess automatic firearms, only the document evidencing the fact of its loss or theft should be attached.

### **Processing the application**

If during processing the application, it is established that the entitled applicant has submitted the complete application to the authority having appropriate jurisdiction, or the applicant has complied with the request for correction or amendment, and the conditions of the application as required by the law have been met, the authority shall issue a licence to possess firearms (licence). The decision is an electronically authenticated and generated document. The licence and the official card evidencing the licence (document/card) can be collected by the licence holder in person via their authorised trade representative from the licensing police authority during business hours.

In the case of the exchange of the licence to possess automatic firearms, due to wear and damage, or its replacement, due to loss or theft, the new licence can be collected in person. Simultaneously with collecting the new licence, the licence to be exchanged must be handed into the authority.

For more information on business hours, please visit the official page of the police at [www.police.hu](http://www.police.hu)