

Customer Information

On submitting an application for end-of-year distribution of pyrotechnic articles

inNOVA form included in the Information

Topic group: Management of pyrotechnics-related activities

| Identifier | Title of the form |
|------------|--|
| RI-0118 | Engedélykérelem pirotechnikai termékek év végi forgalmazására |
| RI-0118 | authorization application for the year-end marketing of pyrotechnic articles |

This information is effective as of 30 June, 2020

Legislation related to the procedure

1. The General Administrative Order of Act CL. of 2016.
http://njt.hu/cgi_bin/njt_doc.cgi?docid=199170.331240
2. Act XXIV of 2004 on Firearms and Ammunition; (hereafter referred to as Ftv.)
http://njt.hu/cgi_bin/njt_doc.cgi?docid=83823.323256
3. Article 173/2011 on Civilian Pyrotechnic Activities. (VIII.24.) Government Decree (hereinafter referred to as "the Government Decree")
http://njt.hu/cgi_bin/njt_doc.cgi?docid=139780.339527
4. Decree 329/2007 on the bodies of the police and on the tasks and powers of the police. (XII.13.) Government Decree
http://njt.hu/cgi_bin/njt_doc.cgi?docid=112629.326988
5. Decree 67/2007 on the Establishment of the Police Areas of the Police. (XII.28.) IRM Regulation (XII. 28.) IRM
http://njt.hu/cgi_bin/njt_doc.cgi?docid=110516.316679
6. Decree 53/2012 on Administrative Service Fees for Procedures for Licensing Civilian Pyrotechnical Activities. (X. 26.) Minister of Interior decree
http://njt.hu/cgi_bin/njt_doc.cgi?docid=155408.230136

Submitting an application

An eligible enterprise shall submit the application for an authorization to the county (metropolitan) police headquarters relevant to the place of business marketing.

Eligible enterprise to apply for an authorization:

Permission is granted to an enterprise (sole trader, limited company, business association) whose member, employee or at least one person involved personally in the performance or management of civilian pyrotechnical activity, or a person who under a civil law has a contract with the enterprise, for its benefit, shall be a pyrotechnician complying with the requirements of the *Rules of Civil Pyrotechnics*.

An end-of-year authorization for the distribution of fireworks falling in pyrotechnical classes 1-3 can be granted to an enterprise with a permanent distribution authorization and a storage facility at the distribution site.

Procedural costs A) and B)

A) To be paid to the police

1. Distribution: 33.500, - Ft
2. Administrative fee for licensing procedure shall be paid in all cases.
3. Depending on the location of the year-end activity, the fee shall be paid to the relevant county (capital) police headquarter's appropriation allocation fund account either in advance or subsequently.
4. Account numbers listed in table 1. of information contained on next link: [az űrlapbenyűjtáshoz kapcsolódó fizetési kötelezettségek teljesítéséhez](#)

Referring the case number, the Administrative Service Fee can be paid by bank transfer or via the Electronic Payment and Settlement System (EFER) via online bank card payment (VPOS).

In the case bank transfer, the information field must contain the registration number returned after the automatic registration, which is a case number consisting of the following positions:

X X X X X - X X X /X X X/ X X X X. pr. (e.g.: 19000-140/111/2019. pr.)

B) To be paid to the Disaster Management Directorate

1. Distribution HUF 13,000
2. Administrative Service Fee for the Special Administrative Procedure, shall be paid in each case with the following exception:
 - No administrative service fee shall be paid if the client has a prior applicable authority resolution, it has been enclosed in the application which is then submitted within 16 days of the release of the preliminary authority resolution
3. Depending on the location of the end-of-year activity, the fee shall be paid to the relevant county (capital) police headquarter's appropriation allocation fund account by pre-payment (by bank transfer or by direct cash payment on the account).
4. Account numbers: 53/2012. (X. 26.) Minister of Interior decree.
5. The name of the procedure according to Annex 1 of 16/2012. (IV.3) Minister of Interior shall be entered in the reference field.
6. In the case of an obligatory fee, payment of the fee shall be certified at the same time as the application of the proceeding is filed.

Attachments to be added to the application: A) and B)

- A) distribution does not take place in a building
- B) distribution takes place in a building

A) Attachments to be enclosed if distribution does not take place in a building:

1. Scale drawing of the plot of land comprising the storage and distribution area
Dimensional illustration: a schematic drawing of the location of the activity that clearly shows the following (statutory) data and shows that the unit length in the drawing corresponds to the distance in reality.
The floor plan must specify the following:
 - location of distribution facility
 - installation distances
 - area to be closed
 - environmental hazards
 - works
 - orientation in relation to the points of the compass
 - escape routes
 2. Distribution facility
 - floor plan
 - technical description
 3. Proof of ownership or right of use of the area used for distribution (including the area to be enclosed).
 4. A copy of the agreement with the enterprise entitled to destroy pyrotechnic articles in the European Economic Area.
Only a copy of the direct agreement between the customer submitting the application and the enterprise entitled to execute the destruction will be accepted. It cannot be replaced with any destruction agreement by an enterprise that is not entitled but presents an agreement, acceptance or other declaration.
 5. Operational instruction regulating storage activity (*Operational instruction, defined in R. as "Internal regulation of operational procedures prepared by the enterprise, which defines the work processes to be performed and their responsible persons."*)
 6. Documentation on fire protection
(*Definition of fire protection documentation in R. "A relevant plan of the accessibility of the building or facility, fire extinguishing water supply, risk classification, flammability and fire resistance parameters of used building structures, location of flats, evacuation calculation, building engineering design, lightning protection system, fire detection and extinguishing. "*)
 7. Copy of the pyrotechnician certificate
 8. Copy of the fire prevention special exam certificate
 9. In case of advance payment of the administrative service fee to be paid to the Police, proof of payment.
 10. Proof of payment of the administrative service fee to be paid to the Disaster Management Directorate.
There is no need to provide proof if the applicant has a prior expert authority resolution issued within 16 days and has attached it to the application.
 11. Existing Authority Resolution (applicable).
The Precautionary Resolution of the Disaster Management Directorate, if requested by the applicant and is intended to be used in the procedure.
- Other:
- Permanent Distribution Authorization
The client may enclose it with the application, unless the licensing authority obtains it.
 - Storage license
The client may enclose it with the application, unless the licensing authority obtains it.

B) Annexes to be attached to a request for distribution in a building:

1. Scale drawing of the plot of land comprising the storage and distribution area
Dimensional illustration: a schematic drawing of the location of the activity that clearly shows the following (statutory) data and shows that the unit length in the drawing corresponds to the distance in reality.
The floor plan must specify the following:
 - location of storage and distribution facility
 - area to be closed
 - environmental hazards
 - works
 - orientation in relation to the points of the compass
 - escape routes
 2. Distribution facility
 - floor plan
 - technical description
 3. Proof of ownership or right of use of the facility used for distribution
 4. A copy of the agreement with the enterprise entitled to destroy pyrotechnic article in the European Economic Area. Only a copy of the direct agreement between the customer submitting the application and the enterprise entitled to execute the destruction will be accepted. It cannot be replaced with any destruction agreement by an enterprise that is not entitled but presents an agreement, acceptance or other declaration.
 5. Operational instruction regulating storage activity (*Operational instruction, defined in R. as "Internal regulation of operational procedures prepared by the enterprise, which defines the work processes to be performed and their responsible persons."*)
 6. Documentation on fire protection that complies with the activity
(*Definition of fire protection documentation in R. "A relevant plan of the accessibility of the building or facility, fire extinguishing water supply, risk classification, flammability and fire resistance parameters of used building structures, location of flats, evacuation calculation, building engineering design, lightning protection system, fire detection and extinguishing. "*)
 7. Copy of the pyrotechnician certificate
 8. Copy of the fire prevention special exam certificate
 9. In case of advance payment of the administrative service fee to be paid to the Police, proof of payment.
 10. Proof of payment of the administrative service fee to be paid to the Disaster Management Directorate.
There is no need to provide proof if the applicant has a preliminary expert authority resolution issued within 16 days that has been attached it to his application.
 11. Existing Authority Resolution (applicable) that can be used in the procedures.
The Precautionary Resolution of the Disaster Management Directorate, if requested by the applicant and in case it is intended to be used in the procedure.
- Other:
- Authorization of Housing Board
The client may enclose it with his application, unless the licensing authority obtains it.
 - Permanent distribution authorization
The client may enclose it with his application, unless the licensing authority obtains it.

– Storage authorization

The client may enclose it with his application, unless the licensing authority obtains it

Processing the application

The police will find the designated authority in the matter if the conditions for the request are met. If, during the processing of the application, it is established that a qualified customer has submitted the application in full to the relevant authority or has fulfilled the request for a correction, and the conditions of the safe pyrotechnic activity in accordance with the regulations are met, the Police shall authorize the activity in a decision. Official documents are electronically authenticated, issued and then transmitted by the Police to the Client's Client Gateway storage space. During the process, personal appearance is unnecessary.